

THE UNITED REPUBLIC OF TANZANIA



MINISTRY OF EDUCATION SCIENCE & TECHNOLOGY

MBEYA UNIVERSITY OF SCIENCE AND TECHNOLOGY



Date: 12th April 2023

CONTRACT VACANCY

Mbeya University of Science and Technology (MUST) is a result of the transformation of the Mbeya Institute of Science and Technology (MIST) through the Universities Act No.7 (2005) and Charter of Mbeya University of Science and Technology, 2013 with the aim of becoming the leading Centre of excellence for knowledge, skills and applied education in science and technology.

Mbeya University of Science and Technology (MUST) invites dynamic and suitable qualified Tanzanians to fill **one (01)** vacant post mentioned below;

1. COLLEGE OF ENGINEERING AND TECHNOLOGY

1.1 TUTORIAL ASSISTANT – ELECTRICAL ENGINEERING (1 POST)

1.2 DIRECT ENTRY QUALIFICATIONS

The Applicant must be a holder of Bachelor Degree Electrical and Electronics Engineering with a minimum GPA of 3.8 out of 5

1.3 DUTIES AND RESPONSIBILITIES

- (i) To Undergo an induction course in pedagogical skill for those who had none before;
- (ii) To understudy senior members, including attending lectures and seminars, tutorials and practical training;
- (iii) To conduct tutorials, seminars and practicals;
- (iv) To assist in research, consultancy and outreach activities
- (v) To perform any other duties that may be assigned by the relevant authorities.

1.4 SALARY SCALE:

PUTS 1/2.

1.5 TENURE

Contract

Successful candidates shall hold the office for One (01) Year.

GENERAL CONDITIONS

- i. All applicants must be Citizens of Tanzania with an age not above 45 years of age;
- ii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;
- iii. Applicants should apply on the strength of the information given in this advertisement;
- iv. Applicants must attach their certified copies of the following certificates:-
 - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
 - Form IV and Form VI National Examination Certificates;
 - **Professional Registration and Training Certificates from respective Registration or Regulatory Bodies, (where applicable);**
 - Birth certificate;
- v. Attaching copies of the following certificates is strictly not accepted:-
 - Form IV and form VI results slips;
 - Testimonials and all Partial transcripts;
- vi. An applicant must upload recent Passport Size Photo in the Recruitment Portal;
- vii. An applicant who is retired from the Public Service for whatever reason should not apply;
- viii. An applicant should indicate three reputable referees with their reliable contacts;
- ix. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA);
- x. Professional certificates from foreign Universities and other training institutions should be verified by The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE);
- xi. An applicant with special needs/case (disability) is supposed/advised to indicate;
- xii. Only short-listed candidates will be informed on the date of interview;

- xiii. Presentation of forged certificates and other information will necessitate to legal action; and
- xiv. Deadline for application is **17th April 2023**.

**APPLICATION LETTERS SHOULD BE POSTED TO THE FOLLOWING ADDRESS;
THE VICE CHANCELLOR,
MBEYA UNIVERSITY OF SCIENCE AND TECHNOLOGY,
P.O.BOX 131,
MBEYA.**